

**School Advisory Council**

**Minutes**

**September 26, 2024 5:00-6:00 PM – Anthony Hall Conf. Room**

**Membership:**

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| --- | --- | --- | --- |
| **Member** | **Role** | **Member**  | **Role** |
| Dawn Smith | Principal | Ben Gildea | Parent, Chair |
| Fr. Chris Koehn | Pastor | Sarah Hoffman | Parent, Secretary |
| Jennifer Davis | Asst. Principal | Melissa Yeazel | Parent, HSA Past Pres. |
| Patsy Thieken | Faculty | Fr. Jim Sabak | Community Member |
| Rob Neppel | Parish Finance | Joanne Sullivan | Community Member |
| Kathleen Kozak | Community Member | Kathryn Friedman | Community Member |
| VACANT | Community Member |  |  |

**Agenda:**

| **Item** |
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| Opening Prayer |
| Welcome & Introduction of Fr. Chris Koehn |
| Principal Update |
| - Enrollment Numbers* 677 enrolled
* 36 tours scheduled
* Applications open 10/1
* New Staff – Media Specialist starts 9/30
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| - Opportunity Scholarship – * + waiting for legislature to finalize budget and funding.
	+ 1st and 2nd priority were funded last year.
	+ Expecting increase for next year, but unclear as to outcomes of state budget.
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| - School Initiatives: New Parent Survey is out and responses are coming in. |
| Parent Engagement Survey Review |
| - Discussion of proposed survey, objectives & questions (see attached summary for proposed survey)* + Agreed goal is to get anonymous feedback from parents with the intention of improving TFS as a community and school. A second objective is to learn what parents want related to opportunities for engagement with the school and the parish.
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| - Feedback from board on improving the survey* + All provided input on types of questions
	+ Fr. Chris stated questions should be focused on ‘family’ and inclusiveness
	+ Group agreed length should be limited to ~ 15 minutes to encourage a lot of responses
	+ **Ben will send the survey draft to the SAC for review. Please provide feedback by 10/10**
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| - Plan for distribution & gathering results* + **Ben will use online tool for survey distribution and results processing**
	+ **Survey will be sent by Mrs. Smith, referencing this as SAC initiative, with description of what SAC is and the survey purpose.**
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| Parent Engagement Discussion |
| - Strategies to enhance parent involvement* + Focus groups were completed a few years ago. **Melissa to send notes.**
	+ Need to understand timing and programs of interest to parents. Can be part of the survey (above)
	+ Improving collaboration and continuity with Faith Formation is an opportunity to better engage parents (and their children)
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| Advisory Council Update & Open Forum |
| * + Opportunity to improve stewardship process for the Parish Steward tuition rate. Need to be sure to include all contributions families make including at TFS, parish councils, etc. **Fr. Chris to review process with the team.**
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| Closing Prayer |
| Adjournment |

 **Next Meeting:**
**Thursday, November 14 at 5:00 PM**