

**School Advisory Council**

**Minutes**

**September 26, 2024 5:00-6:00 PM – Anthony Hall Conf. Room**

**Membership:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Member** | **Role** | **Member** | **Role** |
| Dawn Smith | Principal | Ben Gildea | Parent, Chair |
| Fr. Chris Koehn | Pastor | Sarah Hoffman | Parent, Secretary |
| Jennifer Davis | Asst. Principal | Melissa Yeazel | Parent, HSA Past Pres. |
| Patsy Thieken | Faculty | Fr. Jim Sabak | Community Member |
| Rob Neppel | Parish Finance | Joanne Sullivan | Community Member |
| Kathleen Kozak | Community Member | Kathryn Friedman | Community Member |
| VACANT | Community Member |  |  |

**Agenda:**

| **Item** |
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| Opening Prayer |
| Welcome & Introduction of Fr. Chris Koehn |
| Principal Update |
| - Enrollment Numbers   * 677 enrolled * 36 tours scheduled * Applications open 10/1 * New Staff – Media Specialist starts 9/30 |
| - Opportunity Scholarship –   * + waiting for legislature to finalize budget and funding.   + 1st and 2nd priority were funded last year.   + Expecting increase for next year, but unclear as to outcomes of state budget. |
| - School Initiatives: New Parent Survey is out and responses are coming in. |
| Parent Engagement Survey Review |
| - Discussion of proposed survey, objectives & questions (see attached summary for proposed survey)   * + Agreed goal is to get anonymous feedback from parents with the intention of improving TFS as a community and school. A second objective is to learn what parents want related to opportunities for engagement with the school and the parish. |
| - Feedback from board on improving the survey   * + All provided input on types of questions   + Fr. Chris stated questions should be focused on ‘family’ and inclusiveness   + Group agreed length should be limited to ~ 15 minutes to encourage a lot of responses   + **Ben will send the survey draft to the SAC for review. Please provide feedback by 10/10** |
| - Plan for distribution & gathering results   * + **Ben will use online tool for survey distribution and results processing**   + **Survey will be sent by Mrs. Smith, referencing this as SAC initiative, with description of what SAC is and the survey purpose.** |
| Parent Engagement Discussion |
| - Strategies to enhance parent involvement   * + Focus groups were completed a few years ago. **Melissa to send notes.**   + Need to understand timing and programs of interest to parents. Can be part of the survey (above)   + Improving collaboration and continuity with Faith Formation is an opportunity to better engage parents (and their children) |
| Advisory Council Update & Open Forum |
| * + Opportunity to improve stewardship process for the Parish Steward tuition rate. Need to be sure to include all contributions families make including at TFS, parish councils, etc. **Fr. Chris to review process with the team.** |
| Closing Prayer |
| Adjournment |

**Next Meeting:**   
**Thursday, November 14 at 5:00 PM**