



Pastoral Council Minutes

Date: November 14, 2023 7:00PM

Attendance:

Member	Present	Member	Present	Member	Present
Mae Villanueva	x	Anna Fowler	x	Michelle Kaiser	x
Benjamin Pappas		Heather Curran	x	Quyên Le	x
Mary Makhlof	x	Jacob House	x	Steve Vebber	x
Mike Wrzesien		Robert McKinney	x	Kathy Sales	x
Shailesh Maingji	x	Ferrel Guillory	x	Fr. James Singarayar	x
Tricia Henry	x	Marie Bagin	x	Msgr. Michael Clay	x

Guests:

AGENDA:

Location: [Zoom](#) and Anthony Conference Room

Presider: Fr. Michael Facilitator: Mae Recorder: Anna

1. Opening Prayer

2. Approval of Minutes

Corrections to the minutes were discussed and the minutes will be updated accordingly.

3. General Updates

a. Staff Updates

Brooke Kingston has joined the staff as Administrative Assistant, Faith Formation. She is a wonderful addition to our community.

b. Finance Q&A

There is currently a search for new members for the Finance Council. Careful consideration is being given to ensure any new members have the right skill set and charism. The hope is to fill any open positions in the next couple of months.

c. Action Item Review

i. Technology Committee

Several members of the Technology Committee have met and gathered feedback from parishioners. The Diocese goal is to streamline the systems they use. They will then make a recommendation for the whole Diocese. It was suggested that the Catholic Community of St. Francis pause on any changes to our systems until we hear what the Diocese recommends. The continued need to educate our parishioners on how to use the communication systems we currently have was expressed.

ii. Livestream Survey

3. Ongoing Business

a. Pastoral / Strategic Planning Update

View slides [here](#). Meeting for the last few months. Gathered data, finances, past survey etc. used it to draft purpose, vision and mission statements. Using all this info, looking at the needs, did a SWOT analysis and listening to the Holy Spirit, 3 priorities were agreed on: Encountering Christ, Community, Mission. Next step goes from the priorities to the achievable outcomes will be discussed. Questions about how to incorporate the Synod into the daily life of the parish. It is under the priority of Community. How we function as a community here will be

in a synodal manner. Engaging and encountering, care of creation and youth keep coming up over and over. Certain things like care for creation including human dignity and youth are areas where we have goals that support all three priorities.

b. **Communications Consultation with NC State – Survey**

The Focus Group indicates that people are frustrated with our current systems and that has been acknowledged. The recommendation is to wait for the survey results before further action is taken.

4. New Business

a. **Review By-Laws Draft**

It was requested that the by-laws be revisited to better reflect how the Pastoral Council is currently operating. The last by-laws are from 2019. The proposed new by-laws were thoroughly reviewed. There was lively discussion about considerations and changes. Msgr. Clay will work on the revision and discussion will continue at the next meeting.

5. Close

a. **Agree Actions and Owners**

Revisions to the By-laws as discussed. Owner: Msgr. Clay

b. **Closing Prayer**

6. Next PC Meetings: Jan 16, Feb 13, Apr 9, Jun 4th